

Organizative unit QUALITY AND INFORMATION SECURITY SYSTEM	Document code IFCA.SI.PO.001.R2	Type Policy	Security Public	
Prepared and approved by Mr. P. Vielva	Print date 4/12/21 0:11	Status Approved	Revision 2	Page 1 de 1

INTEGRATED QUALITY AND INFORMATION SECURITY POLICY

The Deputy Director of the Instituto de Física de Cantabria, representing top management and strategic direction, supported by the Quality Committee and the Information Security Committee, establishes, implements and maintains this integrated quality and information security policy. This policy is appropriate to the purpose and context of our centre.

Therefore, I declare that:

1. It is important that the information security management system and the quality management system are part of and are integrated into the certified processes of the organization and overall management structure, and that information security is taken into account during the design of processes, information systems and controls.
2. All certified services in the field covered by the quality system: dimensional verification of parts, characterisation of semiconductors, precision machining, technology watch and advanced computing, will follow quality and rigorousness requirements that transmit confidence in the results provided to our customers, whether external or from our own Institute.
3. The scope of the information security system, in accordance with UNE-EN ISO/IEC 27001:2017 Information Security Management Systems, shall be all the information systems necessary to provide the advanced computing service.
4. The information security management system preserves the confidentiality, integrity and availability of information through the implementation of a risk management process and provides stakeholders with confidence that risks are adequately managed. Confidentiality, integrity and availability are fundamental pillars of the information security management system.
5. We are committed to complying with the applicable requirements, including: legal requirements, internal regulations (Universidad de Cantabria, CSIC), good scientific and metrological practices, agreements and procedures. All of the above, together with the commitment of our staff to participate in the quality system and in the information security system, will be an inalienable principle of our activity.
6. The development of all work within our laboratories, workshops, Data Processing Centre and infrastructures shall also comply with the criteria set by the UNE-EN ISO 9001:2015 and ISO 27001:2017 standards, the applicable procedures developed at IFCA, as well as any special requirements that may be raised by customers.
7. The continuous improvement of quality and information security in all areas, and in particular the development of effective and efficient management systems that do not lead to bureaucratic overload, is our commitment.

By issuing, disseminating and complying with this policy, we create a framework for setting objectives for both systems. We promote the improvement of our services and thus increase customer confidence. Simultaneously, we favour the intrinsic improvement that will reverberate in the rest of the institute's scientific activities. This policy will therefore be available, communicated, understood by staff, applied within the institute and made available to relevant stakeholders as appropriate.

The development and continuous improvement of processes requires the establishment of:

Quality and information security objectives: We set measurable annual quality and information security objectives in the QUALITY PLAN and the SECURITY PLAN.

Economic resources: We allocate a minimum amount, indicated in the respective plans, for the achievement of objectives, maintenance of certifications and compliance with standard requirements.

Organizational resources: We establish regular meetings of the Quality Committee and the Information Security Committee, for the maintenance of procedures, monitoring of objectives and indicators, monitoring of contracts, evaluation of SUPPLIERS, updating of calibrations and qualities of infrastructures, treatment of non-conformities, response to CUSTOMER complaints and measurement of their satisfaction.

Mr. Patricio Vielva
Deputy Director of the Instituto de Física de Cantabria

Digitally signed